

ADMINISTRATIVE-INTERNAL USE ONLY

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140015-8

ODP #

702-77

13 APR 1977

MEMORANDUM FOR: Chief, Audit Staff

THROUGH: Inspector General

FROM: Robert W. Gambino
Director of Security

SUBJECT: Report of Audit, Office of Security
1 July 1975 to 30 November 1976

REFERENCE: Your memo same subject, dated
2 March 1977

1. In response to your request in paragraph 1, referenced memorandum, this is to advise that a study concerning the Office of Security Case Control and Reports (OSCCAR) system or an alternative system has been completed.

2. The study, conducted with assistance from the Office of Data Processing (ODP), concluded that OSCCAR should be replaced by a system which will be easier to manage and less expensive.

3. Preliminary specifications for the alternative system, CAPER, an acronym for Case Processing and Evaluation Reports, are shown in attachment.

4. Since publication of attachment, ODP has verbally advised that the CAPER system is feasible, the file can be updated and maintained on the Four Phase minicomputer which is located in the Security Records Division, and that the required reports can be produced by ODP (using their large computer) at costs of less than \$1000 per month.

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5. It is recognized that the above is not responsive to specific recommendations of the Chief, General Audit Group, Audit Staff, submitted on the OSCCAR system in his memorandum of 2 March 1977. The CAPER system is basically different from the OSCCAR system which was the subject of audit. It will not produce information needed for the control of cases and assignments. Much of the complexity of OSCCAR will be eliminated. The number of transactions will be reduced from 800 to 400 per day. Successful update will not be dependent each day upon a series of actions performed by different people at scattered locations using different pieces of equipment.

6. We are optimistic that the CAPER system will provide essential management information with benefits which will outweigh the costs.

7. Your representatives were most helpful in focusing our attention on some of the problem areas of OSCCAR. We would be pleased to provide any details concerning CAPER which you may desire.

STATINTL



for Robert W. Gambino

Attachment

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